Late fees and overdue reminder fees

Late fees: 0,50 € / item / week; max 4,00 € / loan.

Short term loan late fees: 0,50 € / item / day.

The maximum payment for late fees is 40 € / borrower, if all loans are returned or renewed at one time, and late fees are paid at the same library visit. Book drop returns are excluded.

Overdue reminder fees: 1 € / item.

Only overdue reminder fees are charged for children's and youth materials.

For overdue items with holds, or short-term loans, the overdue reminder will be sent one day after the due date.

Borrowing privileges will be temporarily suspended after the second overdue reminder is sent out, or when unpaid library fines exceed 20 euros. The suspension is in effect at all Kirkes libraries.

Billing and collection costs

An invoice for unreturned material is sent out seven weeks after the due date. If the invoice is not paid by its due date, it will be turned over to a collection agency, after which the customer must deal directly with the collection agency to settle the payment.

Service fees

Hold fee

Kirkes libraries have two separate hold fee arrangements. Holds made to your own library’s hold collection are free of charge. The collections of Järvenpää, Mäntsälä, and Tuusula form one hold collection, Kerava another. This means a person residing in Järvenpää, Mäntsälä, or Tuusula can reserve materials from Järvenpää, Mäntsälä, and Tuusula without a hold fee. A person residing in Kerava can reserve materials from Kerava without a fee.

A hold fee of 1,50€ will be charged if the item is not picked up (this also applies to children's and youth collections).
**Regional hold fee**

The regional hold fee is 1,50 € per item. When you place a regional hold on an item you will receive the first copy available to you from any Kirkes library, from either hold collection.

The regional hold fee of 1,50€ will be collected even if the item is not picked up. This charge also applies to children's and youth collections.

**Other fees**

Interlibrary loan fee: a minimum of 7 € / loan. Check the interlibrary loan fees on your library’s website.

A replacement library card: 3,00 €, or 1,50 € for children under 15.

A transportation fee of 0,50 € / item will be collected when materials are returned to another municipality than they were borrowed from.

Copies and other products: check the fees on your library’s website.

**Replacement costs**

A lost or damaged item must be compensated for by bringing in a replacement copy or by paying the replacement cost determined by the library. Exceptions: DVD's, Blu-ray's, and VHS-tapes cannot be replaced with a new copy due to copyright issues.

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